

Lincoln Methodist Circuit Vacancy: Circuit Treasurer

We are seeking to appoint a Circuit Treasurer to provide management and oversight of all circuit funds and the financial assets they represent.

What qualities are required?

- Good numeracy skills with a knowledge of Book-keeping
- The ability to maintain a set of financial accounts to final account stage.
- A willingness to commit time and energy to the role
- Good communication skills, both verbally and written

What is the role?

The Circuit Stewards are responsible for the finances of the Circuit so the Circuit Treasurer will fulfil this role on their behalf. They will be assisted by the circuit administrator in the day to day administration of the finances. They will be expected to advise the Circuit Leadership Team and the Circuit Meeting on all matters relating to circuit finances.

They are likely, but not necessarily, a member of a Methodist church. Guidance on the accounting requirements of the Methodist Church will be provided, although a knowledge of the Methodist Church would be an advantage.

Please note that the position is subject to the safer recruiting procedure, and requires a basic DBS check.

If you think this role could be for you, please discuss it with one of the existing Circuit Stewards (contact details are in the plan)